# **2023 SEA-PAC EXHIBITOR INFORMATION**

## EXHIBIT SET-UP HOURS

The convention hall will <u>OPEN for SET-UP</u> on Friday, June 2nd at 10 am and <u>CLOSE</u> at 8 pm and will again <u>OPEN for SET-UP</u> on Saturday, June 3<sup>rd</sup> from 7:30 am to 9 am.

Saturday EXHIBIT hours are: 9 am to 4:30 pm.

Sunday <u>EXHIBIT</u> hours are: 9 am to 12 noon. We ask that you vacate your booth by 3:00 pm *Access to your booth is available one (1) hour before exhibit opening time.* 

#### EXHIBIT SET-UP

Sea-Pac will make available a group of people to assist you with your move in and move out.

### **SECURITY**

Security will be provided on a 24-hour basis, night and day by an on-site professional security officer and also during the day by a team of volunteers. The volunteers will wear distinctive vests.

#### <u>BOOTHS</u>

Booth dimensions are: 10' wide x 8' deep. Each booth is draped and furnished with one (1) table that is: 8' wide by 30" deep with covering and two (2) chairs.

There is no credit for tables not used. *120 volt ac power is available for an additional fee.* Booth rates will be shown on the contract. Contracts will be sent out the last week of January, 2023 Payment in advance will be appreciated. <u>FULL PAYMENT IS DUE BY APRIL 15, 2023</u>

## EXHIBITOR IDENTIFICATION PASSES

Identification passes will be available at the freight door on the NORTH side of the building. <u>There will be a limit of two (2)</u> <u>exhibitor passes per booth space for commercial exhibitors only</u>. <u>This does not include clubs & non-profits.</u>

#### **EXHIBITORS LOUNGE**

An Exhibitor's Lounge is available for your use in the Sea-Mist room on the lower floor in the Convention Center.

## **SEASIDE HOTEL / MOTEL ROOMS**

For Seaside lodging information you can Google – Seaside Hotels on your smartphone or tablet. *To get Sea-Pac pricing you must book directly with the hotel*.

#### PRIZE DONATIONS

You will be contacted during the convention as to whether or not you desire to donate a prize. There is NO OBLIGATION to do so. Most of the donated items will be given out during the MAJOR PRIZE DRAWING. Any donations confirmed by April 1 will be so noted in the convention brochure

#### SEA-PAC BANQUET

Each year, the Saturday evening banquet sells out. Please indicate on your exhibitor registration form if you desire banquet tickets.

#### QUESTIONS

If you have any additional questions, please call Warren Winner, W7JDT at 503-644-0752. Email Warren at: <u>w.t.winner@comcast.net</u> or <u>cq.w7jdt@gmail.com</u>

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